

भारत सरकार, वित्त मंत्रालय, राजस्व विभाग,
केंद्रीय अप्रक्ष कर तथा सीमा शुल्क बोर्ड,
केंद्रीय केन्द्रीय वस्तु तथा सेवा कर आयुक्तालय,
पुणे - I, जी एस टी भवन,
४१अ- ससून रोड,
वाडीया कॉलेज के सामने
पुणे- ४११००१



Government of India,
Ministry of Finance,
Department of Revenue,
Central Board of Indirect Taxes & Customs,
Commissionerate of Central Excise & Central
Goods & Services Tax, Pune-I
GST Bhavan, 41-A, Sassoon Road,
Opp. Wadia College
Pune - 411 001

Ph. No. 020 - 26051820 Fax No. 020 -26511849

F.No.CGST/Pune-I/AE/Hiring of Addl. Vehicles/23-24
Date : 06th April, 2023

NOTICE INVITING E-TENDER

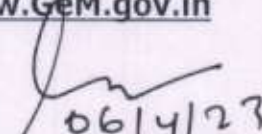
SUBJECT: NOTICE INVITING E-TENDER FOR "HIRING OF VEHICLES SERVICES" FOR PERIOD OF ONE YEAR FROM THE DATE OF AWARDING CONTRACT, FOR OFFICE OF THE PRINCIPAL COMMISSIONER OF CENTRAL GST, PUNE-I, GST BHAVAN, 41A, SASSOON ROAD, PUNE 411001.


Tender under e-publishing and e-procurement procedure as laid down on website of Government e-Marketplace (GeM Portal) i.e. www.Gem.gov.in are hereby invited from eligible reputed registered firms having their **permanent establishment in Pune** and engaged in such nature of business of providing Hiring of Vehicles services for government offices for providing services for Office of The Principal Commissioner of Central GST Pune-I Commissionerate for a period of one year from the date of awarding contract. The e-Tender is invited in two parts i.e. (1) Technical Bid / Qualifying Bid and (2) Financial Bid. The e-Tender from for the financial bid prescribed in Annexures complete in all respect shall be sub mitted on-line **on or before 17.04.2023 at 17.00 hrs. on www.Gem.gov.in.**

All the prospective bidders are invited to submit their bids under two bid systems for the subject work as detailed below in accordance with the tender documents enclosed.

S.No.	Events.	Remarks
1	Mode of Tendering.	e-Tendering through www.Gem.gov.in
2	Earnest Money Deposit.	Rs. 20,000/-
3	Period of hiring.	For a period of one year from the date of awarding contract.
4	Date of Publishing Tender on GeM Portal	06-04-2023
5	Last date and time for submission of bid.	17-04-2023 at 17.00 hrs.
6	Date and time for opening Technical / Qualifying Bid	17-04-2023 at 17.30 hrs
7	Date and time for opening Financial Bid	19-04-2023 at 12.00 hrs
8	Currency.	Bidder should quote their price in INR only.

The e-Tender form can also be downloaded from www.Gem.gov.in


06/4/23
(SANTOSH SHARAN)
Joint Commissioner (P&V)
Central Goods & Services Tax
Pune-I Commissionerate

<p>भारत सरकार, वित्त मंत्रालय, राजस्व विभाग, केंद्रीय अप्रक्ष कर तथा सीमा शुल्क बोर्ड, केंद्रीय केन्द्रीय वस्तु तथा सेवा कर आयुक्तालय, पुणे - I, जी एस टी भवन, ४१अ-, ससून रोड, वाडीया कॉलेज के सामने पुणे- ४११००१</p>	 <p>सत्यमेव जयते</p>	<p>Government of India, Ministry of Finance, Department of Revenue, Central Board of Indirect Taxes & Customs, Commissionerate of Central Excise & Central Goods & Services Tax, Pune-I GST Bhavan, 41-A, Sassoon Road, Opp. Wadia College Pune - 411 001</p> <p>Ph. No. 020 - 26051820 Fax No. 020 -26511849</p>
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F.No.CGST/Pune-I/AE/Hiring of Addl. Vehicles/23-24
Date : 06th April, 2023

NOTICE INVITING E-TENDER FOR HIRING OF VEHICLES SERVICES FOR PERIOD OF ONE YEAR FROM THE DATE OF AWARDING CONTRACT.

Online e-Tender / Bids are invited from reputed agencies / registered service provider for providing the following vehicles on monthly basis for a period of one year from date of awarding contract / issuance of work order along with driver and fuel for discharging day to day official duty for the Office of The Principal Commissioner of Central Goods and Service Tax, Pune-I Commissionerate, Pune.

The Bidder should be able to provide the vehicle as requisitioned. Type and number of Vehicle as below :-

S.No	Particulars	Cost ceiling per month excluding Goods & Service Tax (in Rs.)	
		For CNG Vehicles	For Petrol / Diesel Vehicles
1.	08 Operational Mid-sized and SUV vehicles like Toyota Innova/ Crysta / Ertiga/ Corolla Altis/ Skoda Octavia/ Marazzo & alike to be used per month subject to maximum 2000 kilometers per month with driver	45,000/-	50,000/-

* The hired vehicle one for each division will be deployed for four divisions located at GST Bhavan, Akurdi.

The bids are invited in a two bids system (Technical and Financial). The details of terms and conditions are outlined in the Annexures to this e-Tender as under:

- Annexure - A - Terms and Conditions.
- Annexure - B - Format for Technical Bid.
- Annexure - C - Proforma for Financial Bid
- Annexure - D - Undertaking by bidder

2. Mode of Tendering : Interested bidders may download the tender enquiry documents (TED) and submit their tenders online at www.Gem.gov.in. The tender should be addressed to the Joint Commissioner (P&V), Central GST, Pune-I Commissionerate with words "Bid for Hiring of Vehicles Services for a period of one year from the date of awarding contract. The bids are invited in a two bids system (Technical and Financial)

from reputed firms vehicle service providers and are required to be submitted in two parts, namely, (1) Technical Bid and (2) Financial (price) Bid.

3. The Tender enquiry documents will be available on www.GeM.gov.in from 06-04-2023.

4. Earnest Money Deposit of **Rs. 20,000/-** will have to be submitted with technical bids in e-tender for the contract in form of Demand Draft drawn in favour of "The Principal Commissioner of Central GST Pune-I Commissionerate, Pune " payable at Pune should be submitted in person to the Deputy / Assistant Commissioner (AE) Central GST Pune-I Commissionerate, Pune on or before the bid submission last date i.e. **17-04-2023 before 17.00** hrs in sealed envelope and also upload a scanned copy of EMD while submitting the bid electronically. If the hard copy of EMD is not received within the stipulated period, the bidder shall be disqualified. EMD will be returned to all the unsuccessful bidders at the end of the selection process. However, the EMD shall be forfeited in case the successful bidder withdraws or the details furnished found to be incorrect or false / during the tender selection process. No interest shall be paid on the EMD.

5. The Successful bidder shall give performance security immediately after award of the contract in the form of Account payee Demand draft/ Fixed Deposit Receipt /Bank Guarantee from a scheduled commercial bank amounting to **5%** of the total estimated yearly contract value in respect of all 08 vehicles towards in favor of "The Principal Commissioner of Central GST Pune-I Commissionerate, Pune" and payable at Pune within 7 days from execution of the contract agreement in respect of each vehicle separately. Performance security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the contractor (i.e. upto 30-04-2024). The security deposit will be refunded only after the expiry of the contract.

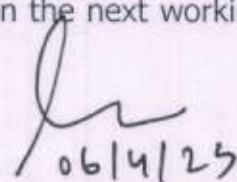
6. The bidder should clarify any doubt/ query regarding the specification from the Deputy Commissioner (AE), Central GST, Pune-I Commissionerate on any working day between 11:00 am to 17:00 hrs till **13-04-2023**. The bidder shall fulfill prequalification conditions of the Tender and should submit all self attested documents with undertaking along with the bid.

7. The technical bid will be opened by e-Tender Opening Committee on **17-04-2023** at 17.30 hrs. The Technical bids will be scrutinized by the Tender Committee to shortlist the eligible bidders and incomplete bids documents will be rejected.

8. The financial bids of the shortlisted eligible will be opened on **19-04-2023** at 12.00 hrs. by the Tender Committee

9. Last date and time for submission of Bid/Tender is : **17-04-2023**.

10. In the event of any of the above mentioned date being subsequently declared as a holiday/closed for this office, the tenders will be opened on the next working day at the scheduled time.



06/4/23

(SANTOSH SHARAN)
Joint Commissioner (P&V)
Central Goods & Services Tax
Pune-I Commissionerate

ANNEXURE –A

TERMS AND CONDITIONS

I. Tender Process and submission of tender documents:-

1. The bid tender will consist of two parts - The e-tender bid documents for "Technical Bid" in the proforma prescribed in **Annexure – B**, for the "Financial Bid" in the proforma prescribed in **Annexure - C** and for "Undertaking by bidder" in the proforma prescribed in **Annexure – D** shall be completed in all aspects and are to be uploaded submitted online in the Government of India, GEM Portal, www.gem.gov.in website as "TENDER FOR HIRING OF VEHICLES".
2. The tenders shall sign and stamp each page of the tender document as a token of having read and understood the terms and conditions contained therein.
3. The tenders' quotations received unsigned incomplete shall be summarily rejected. The financial bids of those bidders who have qualified in the technical bid only shall be opened and taken for consideration. The financial Bid of the bidders who do not qualify in technical bid will not be considered and opened.
4. **The service provider should be based in Pune for operational convenience.**
5. All information sought under terms and Conditions and other information is to be given in Technical Bid while the price quoted by them will be mentioned only in the Financial Bid.
6. The financial bids of only those parties whose Technical Bids are found to be eligible will be opened and considered.
7. The Department reserves the right to accept or reject any or all tenders without assigning any reason. In case of any dispute of any kind and in respect of whatsoever, the decision of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune will be final and binding.
8. The contract for the vehicle shall be valid for a period of one year with effect from the date of issuance of work order, subject to clause (s) of terms & conditions. The period of contract may be revised/extended beyond the specified period of the contract, in view of the unforeseen circumstances or for any other reasons and the decisions of the Principal Commissioner/the Commissioner, Central Goods & Service Tax, Pune-I Commissionerate shall be final and binding on the contractor.
9. Vehicles should not be more than 3 years old (**i.e. registration of the year 2020 and onwards**) and should not have run more than **50000 Kms** on the date of opening of tender. All the vehicles must be in tip top and good working condition. **The Service Provider should be from**

from Maharashtra State only' and based in Pune for operational conveniences. As regard to past experience of Similar Services, the copies of contracts / work orders and documentary evidence such as names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer. **The bidder must have 5 years of experience of providing similar type of services to Central Government / State Government / PSUs,** copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the financial year. Average annual financial turnover of related services during the last three years should be at least fifty percent of the estimated cost the details of the same must be submitted.

10. Vehicle should be kept in perfect running condition with shining body and good upholstery. The vehicle is to be fitted with appropriate seat belts and safely air bags. The vehicle should he always kept in a neat and clean condition.

11. The vehicle to be hired should conform to the relevant Motor Vehicle Act Rules and be in perfect running / mechanical condition. **The vehicle should be registered with Maharashtra Registration numbers only.**

12. There should be at least two sets of white seat covers, towels and napkins for each vehicle. It should be changed every week. There should be / an air sprays in every vehicle. The items mentioned shall be made available at the cost of the owner of the agency firm. All cleanliness protocol on COVID-19 should be followed.

13. The driver should be having valid driving license and clean driving record, with a minimum of five (5) years' experience. Their antecedents should he duly verified by Police authorities at the instance of the Service Provider. If Service Provider changes the driver / drivers, he must intimate to this office before one (01) month with a genuine reason. And also Service Provider must submit the relevant documents of the new driver before five to ten days. Any deviation will invite penal action as decided by the Department Authorities. The payment of the drivers should be made in time i.e. between 1st to 10th of every month through online mode only, so no complaint should arise regarding the payment.

14. The driver of the vehicle provided must follow traffic rules and all other regulations prescribed by the Government from time to-time. In case of issue of any challan for whatsoever reason by the Police / Traffic Police. Service Provider shall be liable to pay the fine imposed, and bear other consequences.

15. Driver should wear formal uniform (i.e. white shirt, white trouser and black shoes). Driver should observe cleanliness and all the etiquette and protocol while performing the duty. The driver must carry a mobile phone in working condition, for which, no separate payment shall he made by this Office. The driver deployed shall not use the mobile phone while driving the vehicle.

16. The driver should be well conversant with roads and routes of Pune / Pimpri Chinchwad suburbs & jurisdiction of Central GST Pune-I Commissionerate i.e. District Pune etc. The operation and functions of the driver shall be governed as per the Motor Vehicle Act and Rules.

17. The vehicle should display at a conspicuous place the following: "In case of irresponsible rash driving of exceeding speed limit prescribed on a particular stretch of road, you may complain to the owner of the vehicle (name of the owner. Telephone and Mobile No. should be displayed)." All such complaints should be probed into by the owner of the vehicle and action taken against the erring Driver, if found guilty, under intimation to the Department.

18. All the vehicles under contract with Central GST Pune-I Commissionerate, Pune will be exclusively used by Officers and Staff of Central GST Pune-I Commissionerate, Pune only. No private use of the vehicle other than by the staff of Central GST Pune-I Commissionerate, Pune permitted at any time of the contract. All vehicles under contract will be at the service of Central GST Pune-I Commissionerate, Pune office **round the clock for 24 hours. 7 days a week and 365 days a year (i.e. entire contract period)**. After office hours and during holiday service provider cannot use vehicle other than for official purpose only. All drivers should keep their vehicles at Headquarter premises only.

19. **An affidavit regarding non- blacklisting or non-convicting** by any court of law is to be **duly** submitted. The affidavit should be submitted of latest date current period.

20. Earnest Money Deposit (EMD)/ Performance Security Deposit;

i) Rate / bid / offer must be without any condition, assumption, qualification reservation or variation Rate / bid / offer must be mentioned in prescribed proforma in figures and in words. In case of any discrepancy, rates quoted in words will prevail. Conditional tender offer or offers at variance from prescribed specification would be ineligible to compete for the tender. Prices and price components shall be firm and shall not be subject to any price variation or adjustment on account of any price escalations throughout the execution of the contract.

ii) The rates quoted should be inclusive of GST. All taxes, fees, levies. Insurance Charges etc. other than GST would be borne by the Service Provider,

iii) The service provider shall make refundable Earnest Money Deposit / Bid Security of **Rs. 20,000/- (Rupees Twenty Thousand only)** in the form of Demand Draft from any Nationalized Bank / Scheduled Bank drawn in favour of "The Principal Commissioner of Central GST Pune-I Commissionerate, Pune" Payable at Pune and shall be submitted in person to the Deputy / Assistant Commissioner (AE), Central GST Pune-I Commissionerate, Pune on or before the bid submission last date. i.e. **17-04-2023** before 17:00 hours. Qualifying bids without Earnest Money Deposit will be rejected. EMD will be returned to all the unsuccessful bidders at the end of the selection process. However, the EMD shall be forfeited in case the successful bidder withdraws or the details furnished found to be incorrect or false / during the tender selection process. No interest shall be paid on the Earnest Money Deposit.

iv) The successful bidder shall give performance security in the form of Bank Guarantee in prescribed proforma issued by a Nationalized Bank

amounting to **5%** of the total annual contract value as specified in the bid documents, in respect of all 08 vehicles towards in favour of "The Principal Commissioner of Central GST Pune-I Commissionerate, Pune" and payable at Pune within 7 days from execution of the contract agreement in respect of each vehicle separately. Performance security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the contractor.

v) The Performance Security will be forfeited in ease of unsatisfactory performance of the successful bidder. The decision of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune on this account will be final and binding on successful bidder.

vi) The EMD of the successful bidder will be refunded only after the remittance of security deposit in the manner as aforesaid. Till such time, the earnest money shall retain its character, as such, till the successful bidder furnishes the security deposit,

21) Rates:

(i) Rate / bid offer must be without any condition, assumption, qualification, reservation or variation. Rate / bid / offer must be mentioned in prescribed Proforma in figures in respect of each vehicle and each category separately. Conditional tender offer or offer at variance from prescribed specification would be ineligible to compete for the tender. Prices and price components shall be firm and shall not be subject to any price variation or adjustment on account of any price escalations throughout the execution of the contract.

(ii) Contracted hire charges include all charges, viz. charges of driver, repairs and parking, maintenance of vehicle, insurance, all taxes as per Motor Vehicle Act / State Government / Central Government, petrol / diesel. oil and also any other incidental expenses in running and maintenance of vehicle and penalty /fine etc.

(iii) The tender will be arrived based on sum of the quoted rate for a month up to **2000 Kms.** for operational vehicles / cars for ceiling amount of **Rs. 50,000/-**. The tender getting lowest consolidated rate among bidder providing higher and superior specification of vehicle will be declared as successful bidder,

22. The Service Provider will comply with the labour laws in force and all liabilities in this connection will be theirs.

23. An all undertaking dated between bid period should be given that he was not black listed by any government department.

24. The Department will not be under any obligation, legal or otherwise, to provide any employment to any of the personnel of the Service provider during or after the expiry of the hire period. The Department recognizes no employer-employee relationship between the Department and the personnel deployed by the Service Provider. The Department shall not be responsible financially or otherwise for any injury to the vehicle or driver or person deployed by the Service Provider during the course of agreement.

25. The contract between the office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune and the Service Provider can be cancelled after a prior notice of one month from either side, in the event of poor service or violation of any of the conditions stipulated.

26. The responsibility for the safety and security of the operational vehicle provider solely lies with the Service Provider. It is also the service Provider's absolute responsibility to take-care of any damage / repairs caused to his operational vehicle during the period of the contract.

27. Operational Vehicle should be arranged even at short notice. The vehicle shall be deemed to be at the disposal of the Office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune for all the days of the month, seven day week.

28. The Service Provider shall have a telephone connection working 24 hours 7 days for contacting the Service Provider in case of needs and emergency and the said telephone number has to be informed to Office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune.

29. A daily record indicating time and mileage for each vehicle shall be maintained. The calculation of mileage shall be from the reporting point to relieving point and will not be calculated on garage to garage basis,

30. Any person in Government service or an employee of the department and their relatives is not eligible to participate in this Tender process, declaration certificates has to be uploaded with bid document.

31. Vehicle should be comprehensively insured and should carry necessary permits, clearance from the Transport Authority or any other concerned Authority. The vehicle should also carry necessary pollution certificates issued by the competent authority. Copy of the above certificates has to be uploaded with bid document.

32. The LPG Cylinder shall not be used as fuel for running the vehicle in any case.

33. In case the condition of vehicle is not found to be satisfactory, they shall be returned for immediate replacement. In case no replacement is provided on time, this Office has the right to hire a vehicle from the market and the additional cost incurred by this Office will be home by the service provider.

34. An undertaking should be given that any case of Service Tax / Central Excise / GST / Customs / Narcotics was not booked / confirmed against the service provider / agency / owner during last five years..

35. No GST will be paid if the operator fails to provide proof of valid GST registration and deposit the same into the Government account. The Service Provider is exempted from payment of GST the same should be clearly stated on the quotation, mentioning authority of such exemption. The office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune reserves the right to check from the jurisdictional Assistant / Deputy Commissioner of Goods & Services Tax, the authenticity of such information. Further, if GST amount collected from this office is

not being paid to the Govt., subsequent bills will not be sanctioned by the Department till the GST amount not paid to Govt.

36. Applicable TDS amount will be deducted from the total bill amount.

37. The Principal Commissioner of Central GST Pune-I Commissionerate, Pune reserves the right to reject all or any of the offers or accept more than one offer or terminate the order without assigning any reason thereof.

38. The billing will be done on monthly basis. The monthly bills in duplicate shall be submitted to the concerned vehicle in-charge on the last date of the corresponding month or at the earliest. Non-submission of the bill beyond 1st week of every month without justification would not be entertained and it would be presumed that bidder has no claim for payment. The department will not make any advance payment and bill will be sanctioned subject to availability of fund in the respective Grant Head. In case of delayed payment, this office is not liable for payment of any interest.

39. Irrespective of the receipt of the Monthly bill amount from the office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune any dues payable relating to the services rendered including the salary of the Driver. Govt, taxes etc. shall be promptly settled by the Service Provider without any default, before 10th of succeeding month.

40. The Service Providers shall be responsible for timely payment of all the Government / local taxes and dues in respect of the hired vehicle.

41. Once the hiring of vehicle commences, the vehicle and the driver should not be changed unless instructed by the Office of the Principal Commissioner of the Central GST Pune-I Commissionerate, Pune. Any change in the designated driver should be intimated well in advance before such change is affected. The vehicle must be available at any time as desired by this office.

42. The Office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune shall be liable to pay only the monthly hiring charges. Other liabilities viz monthly charges of driver, repair and maintenance of vehicle, insurance, petrol diesel. oil and any other incidental expenses etc. shall be borne by the Service Provider.

43. In case of breakdown of any vehicle during official duty, it shall be the responsibility of the Service Provider to provide a substitute vehicle, replacement immediately. In case the vehicle does not report on time / does not report at all, the customer would have the right to hire a vehicle from the market and the additional cost incurred by this Office will be borne by the Service Provider.

44. In case of any accident, involving the use of vehicle and / or injury etc. to the persons and driver deployed, all the claims arising out of the same shall be met by Service Provider and the office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune shall have no liability whatsoever in this regard.

45. The Service Provider shall be solely responsible for payment of wages / salaries, other benefits, allowances to driver deployed and all other statutory / other dues payable as per Central / State Government/ Municipality rate etc. other laws etc. as applicable to personnel deployed that might be applicable under any Act or order of the Government. Office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune shall have no liability whatsoever in the regard.

46. No increase on rate due to the escalation cost due to whatsoever factors would be permitted during, the period of contract as well as extended period of contract.

47. Office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune reserve the rights to increase or decrease the number of vehicle hired without assigning any reasons to the Service Provider during the currency of the contractual period at the same rate and at same terms and conditions.

48. Driver must not smoke or drink (liquor or intoxicated), while on duty. In case of misbehavior of the driver or failure to meet any or the agreed / accepted terms and condition. Office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune will have discretion on the continuance of the contracted driver.

49. The Service Provider shall provide name & addresses of the driver along with driving license number and copy thereof while submitting acceptance of offer.

50. The Service Provider shall ensure that speedometer and odometer *for* measuring distance covered of vehicle supplied are properly sealed so that no tampering is done with a view to inflate distance travelled. The authorized officers of Office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune would carry out surprise checks of speedometer and odometer of the vehicle. If found defective, it should be got fitted from authorized workshop and cost thereof will be recovered from the Service Provider.

51. Office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune shall be at liberty to withhold and of the payments in full or in part for default in service and or for the loss incurred by the Department as result of theft, burglary etc.

52. Vehicle should be always with full tank of fuels. In case of breakdown, immediate arrangement of the vehicle shall be made by the supplier with their own cost.

53. In case of any dispute of any kind, in any respect whatsoever, the decision of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune shall be final and binding.

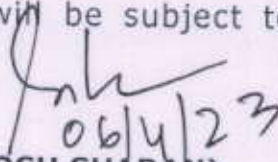
54. On awarding the contract, the Service Provider has to furnish this office with the certified copies of RC Book, the comprehensive insurance policy and copies of driving license of the driver of the vehicle.

55. The Service Provider and his driver shall be bound to carry out the instructions of the Office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune as well as any of the Officers assigned to use the vehicle.
56. The vehicle provided should be of exclusive use of Office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune and its Officers. The vehicle to be deployed will not be used for any other commercial personal purpose or any other purpose by the Service Provider.
57. Agreement: - (i) The successful bidder will have to execute a contract agreement with the department and the validity of contract agreement will be for a period of one year from the date specified as per the agreement.
58. A penalty of **Rs.1000/-** per day per vehicle shall be levied if any vehicle fails to meet the above terms and conditions
59. The vehicle should be equipped with FASTAGS for tolls on highways.
- 60. The vehicle should be equipped with GPS and Navigation devices and Driver should be conversant in operating same.**
61. The vehicle with driver should invariably reach before the appointed time whenever called.
62. A daily record indicating time and mileage for the vehicle utilized shall be maintained in a Logbook which should be submitted to the MTO (Motor Transport Officer) for scrutiny and verification regularly.
63. The contractor shall not sublet / sub-contract / transfer / assign the contract or any part of the contract in any manner to any person during the currency of the agreement.
64. The vehicle should be available for use in the entire state of Maharashtra and if required in case of exigency, the vehicle should be made available for use outside the Maharashtra State also.
65. In case of any accident, all the claims arising out of its shall be met with by the contractor only and the department shall not be made party by the contractor or by the third party in any court of law or tribunal for compensation or for any other matter.
66. The vehicle must be available at any time of any day on 24 X 7 basis and 365 days basis, subject to maximum number of days per month from which the vehicle is hired, as desired by the department.
67. The service provider convicted under any court of law and defaulter of tax payment Central Government, State Government or any other Govt, agencies, shall not be cleared for Final Bids i.e. service provider is not entitled for vehicle contract even though it is L-1 (lowest Bidder).
68. The liability of Office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune is limited to the contract value only.
69. Any matter during the period of this agreement, which has not been specifically covered by this agreement, shall be decided by the Office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune whose decision shall be final and conclusive.

70. The usage of the vehicle will be for a maximum period of 25/26 days in a month subject to maximum of 2000 kms per month per vehicle for mid size vehicle category. If the specified kilometers of 2000 remain unutilized in a month, the same shall be carried forward to the next months and it will be calculated consolidated for the entire period of contract.

71. No additional terms and conditions over and above the conditions stipulated above shall be entertained by the Office of the Principal Commissioner of Central GST Pune-I Commissionerate, Pune. Tender acceptance letter has to be uploaded with bid documents.

72. Any other dispute arising out of the contract will be subject to the jurisdiction of Courts of Pune.


06/4/23
((SANTOSH SHARAN)
Joint Commissioner (P&V)
Central Goods & Services Tax
Pune-I Commissionerate

ANNEXURE – B

TECHNICAL BID

S.No.	Particulars		
1	Name of the Organization / Firms with full address with pin code, Phone No, Fax No, email etc.		
2	Name of all the proprietor / Partners / Directors, with his/her/their residential address and telephone nos.		
3	PAN No. of the Firm as allocated by the Income Tax Department (enclose self attested copy)		
4	List of reputed organizations where the Service Provider provided services may also be indicated. (Please attach the job order / service certificate if any from Govt. Office / Public Sector).		
5	The contractor should also submit copies of Registration Certificate, if any, obtained from Goods Service Tax Department (Ministry of Finance)		
6	# Model and year of manufacture of vehicle	<u>Vehicle Model</u>	<u>Year of Manufacture</u>
6	@Total Nos. of Vehicles available with Service Provider together with make / Model & registration number and copy of registration books issued by the respective registration authority		
7	Whether the vehicle to be provided is comprehensively insured to cover all risks as per the Motor Vehicle Act and relevant rules and regulations of the State Government and Central Government Copy of Insurance Policy be provided.		
8	Whether black listed by any Central / State Government or Central / State under takings? If blacklisted indicate details. Submit the affidavit about non-black listing in prescribed format)		
9	Whether convicted by any court of law? For non convicting by any court of law affidavit to be submitted of latest date		
10	Any other information the contractor would like to furnish for consideration.		

The bidder who intends to provide brand new vehicles, should invariably attach the booking receipt's indicating the model of vehicle. The booking receipts should be of date prior to closing date of Bid submission.

@ Vehicles other than those detailed/listed above (whose self attested copy of RC Books have been enclosed) would not be acceptable. This office reserves the right to accept or reject any of the vehicles during inspection without assigning any reason,

It is certified that all terms and conditions stipulated in the tender document is acceptable.

Date :

Name and Signature of the bidder with seal

(All details & relevant copies have to be filled and signed copy has to be scanned and uploaded online as part of Technical Bid)

ANNEXURE-C

PRICE /FINANCIAL BID DOCUMENT.

(a) **Price bid undertaking**

PRICE BID UNDERTAKING .

From: (Full name and address of the Bidder)

To.
The Principal Commissioner,
Central GST Pune-I Commissionerate, Pune.

Dear Sir,

1. I submit the Price Bid for _____ and related activities as envisaged in the Bid document.
2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
3. I offer to work at the rates as indicated in the price Bid, inclusive of all applicable taxes.

Yours faithfully

Signature of
Authorized Representative

ANNEXURE-D

UNDERTAKING BY THE BIDDER

I/We undertake that my firm
M/S..... has not been blacklisted by any
Govt. Department/Public Sector Undertaking/Autonomous Body.

2. I.....Son
/ Daughter / Wife of
Shri.....Proprietor/Partner/
Director/authorized signatory of M/s.....am competent
to sign this declaration and execute this tender document:

3. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them:

4. The information/documents furnished along with the above application are true and correct to the best of my knowledge and belief. I / We, am / are well aware of the fact that furnishing of any false information /fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law;

5. I understand that in case any deviation is found in the above statement at any stage, my concern/firm/co. shall be blacklisted and shall not have any dealing with the Department in future.

Date:

Place

Signature of the authorized Signatory of the firm/
Company/Organization Office Stamp/Seal